

KERIKERI HIGH SCHOOL

ANNUAL FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

School Directory

Ministry Number:	5
Principal:	Michael Clent
School Address:	Hone Heke Road, Kerikeri
School Postal Address:	PO Box 92, Kerikeri
School Phone:	09 407 8916
School Email:	enquiries@kerikerihigh.ac.nz

Members of the Board:

Name	Position	How Position Gained	Term Expired/ Expires
Michael Clent	Principal	Board Appointed January 2023	
Elizabeth Forgie	Principal	Board Appointed May 1993	Resigned January 2023
Chris McLellan	Chairperson	Re-elected September 2022	September 2025
Sarah Jackson	Deputy Chair	Elected September 2022	September 2025
Mario Hohaia	Parent Rep	Re-elected September 2022	May 2023
Wai Muunu	Ngati Rehia	Board Appointed March 2022	September 2025
Claire Brookes	Parent Rep	Elected September 2022	September 2025
Trudy Hau	Parent Rep	Board Appointed May 2023	September 2025
Fintan McGlinchey	Parent Rep	Elected September 2022	September 2025
Dean Smith	Parent Rep	Elected September 2022	September 2025
Kosta Silich	Student Rep	Elected September 2023	September 2024
Charlie Klinac	Student Rep	Elected September 2022	September 2023
Eileen Crawford	Staff Rep	Elected September 2022	September 2025

Accountant / Service Provider: BDO Northland Limited



KERIKERI HIGH SCHOOL

Annual Financial Statements - For the year ended 31 December 2023

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Kerikeri High School

Statement of Responsibility

For the year ended 31 December 2023


The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the Principal and others, as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2023 fairly reflects the financial position and operations of the school.

The School's 2023 financial statements are authorised for issue by the Board.

Sarah Jackson



Signature of Co-Presiding Member

31 May 2024

Date:

Mike Clent



Signature of Principal

31 May 2024

Date:

Kerikeri High School

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2023

	Notes	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Revenue				
Government Grants	2	18,355,556	16,440,703	16,796,093
Locally Raised Funds	3	545,196	188,000	568,307
Interest		120,517	16,750	31,720
Gain on Sale of Property, Plant and Equipment		4,761	-	-
International Students	4	1,418,425	1,972,118	287,183
Other Revenue		10,526	-	1,360
Total Revenue		20,454,981	18,617,571	17,684,663
Expense				
Locally Raised Funds	3	679,761	429,308	697,856
International Students	4	971,805	1,592,500	267,099
Learning Resources	5	13,096,879	11,825,252	11,910,714
Administration	6	685,815	663,730	690,707
Interest		17,695	-	22,878
Property	7	4,034,582	3,458,530	3,266,929
Other Expense	8	696,127	573,963	629,359
Loss on Disposal of Property, Plant and Equipment		7,109	-	7,015
Total Expense		20,189,773	18,543,283	17,492,557
Net Surplus / (Deficit) for the year		265,208	74,288	192,106
Other Comprehensive Revenue and Expense		-	-	-
Total Comprehensive Revenue and Expense for the Year		265,208	74,288	192,106

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

Kerikeri High School

Statement of Changes in Net Assets/Equity

For the year ended 31 December 2023

	Notes	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Equity at 1 January		1,238,332	1,138,060	1,046,226
Total comprehensive revenue and expense for the year		265,208	74,288	192,106
Contributions from / (Distributions to) the Ministry of Education		-	-	-
Contribution - Furniture and Equipment Grant		161,191	-	-
Equity at 31 December		1,664,731	1,212,348	1,238,332
Accumulated comprehensive revenue and expense		1,664,731	1,212,348	1,238,332
Reserves		-	-	-
Equity at 31 December		1,664,731	1,212,348	1,238,332

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

Kerikeri High School

Statement of Financial Position

As at 31 December 2023

	Notes	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Current Assets				
Cash and Cash Equivalents	9	1,887,176	1,900,390	1,724,261
Accounts Receivable	10	1,154,263	802,000	917,828
GST Receivable		36,794	60,001	151,439
Prepayments		80,848	49,000	54,362
Investments	11	1,007,695	458,120	850,120
		<u>4,166,776</u>	<u>3,269,511</u>	<u>3,698,010</u>
Current Liabilities				
Accounts Payable	14	1,334,561	1,500,000	1,414,280
Borrowings	15	52,072	49,880	49,881
Revenue Received in Advance	16	912,418	762,000	733,518
Provision for Cyclical Maintenance	17	61,074	91,000	79,625
Finance Lease Liability	18	83,018	81,242	116,958
Funds held in Trust	19	855,166	515,000	505,038
Funds held for Capital Works Projects	20	(18,120)	-	540,404
Funds held on behalf of Kerikeri School Transport Network	21	152,926	74,282	74,282
		<u>3,433,116</u>	<u>3,073,404</u>	<u>3,513,986</u>
Working Capital Surplus/(Deficit)		733,660	196,107	184,024
Non-current Assets				
Property, Plant and Equipment	12	1,489,329	1,574,954	1,576,753
Intangible Assets	13	20	35	26
		<u>1,489,349</u>	<u>1,574,989</u>	<u>1,576,779</u>
Non-current Liabilities				
Borrowings	15	106,860	151,371	159,149
Provision for Cyclical Maintenance	17	424,235	297,000	290,461
Finance Lease Liability	18	27,183	110,377	72,861
		<u>558,278</u>	<u>558,748</u>	<u>522,471</u>
Net Assets		<u>1,664,731</u>	<u>1,212,348</u>	<u>1,238,332</u>
Equity		<u>1,664,731</u>	<u>1,212,348</u>	<u>1,238,332</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

Kerikeri High School

Statement of Cash Flows

For the year ended 31 December 2023

	Note	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Cash flows from Operating Activities				
Government Grants		5,433,987	6,046,481	5,398,811
Locally Raised Funds		404,285	(570,000)	385,153
International Students		1,590,945	2,692,118	911,286
Goods and Services Tax (net)		114,638	(60,000)	(83,839)
Payments to Employees		(1,913,193)	(3,745,500)	(2,727,543)
Payments to Suppliers		(5,023,447)	(1,426,501)	(2,793,228)
Interest Paid		(17,695)	-	(22,878)
Interest Received		115,132	14,750	24,885
Net cash from/(to) Operating Activities		704,652	2,951,348	1,092,647
Cash flows from Investing Activities				
Proceeds from Sale of Property Plant & Equipment (and Intangibles)		4,909	171,454	-
Purchase of Property Plant & Equipment (and Intangibles)		(287,462)	(1,316,391)	(249,847)
Purchase of Investments		(157,575)	(458,120)	(589,452)
Net cash from/(to) Investing Activities		(440,128)	(1,603,057)	(839,299)
Cash flows from Financing Activities				
Furniture and Equipment Grant		161,191	-	-
Finance Lease Payments		(82,957)	(238,433)	(121,720)
Loans Received		2,191	201,251	2,101
Repayment of Loans		(52,289)	-	(50,098)
Funds Administered on Behalf of Other Parties		(129,745)	589,281	939,772
Net cash from/(to) Financing Activities		(101,609)	552,099	770,055
Net increase/(decrease) in cash and cash equivalents		162,915	1,900,390	1,023,403
Cash and cash equivalents at the beginning of the year	9	1,724,260	-	700,857
Cash and cash equivalents at the end of the year	9	1,887,175	1,900,390	1,724,260

The Statement of Cash Flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries, use of land and buildings grant and expense and other notional items have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.

Kerikeri High School

Notes to the Financial Statements

For the year ended 31 December 2023

1. Statement of Accounting Policies

a) Reporting Entity

Kerikeri High School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial statements have been prepared for the period 1 January 2023 to 31 December 2023 and in accordance with the requirements of the Education and Training Act 2020.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expense threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Cyclical maintenance

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition. During the year, the Board assesses the reasonableness of its painting maintenance plan on which the provision is based. Cyclical maintenance is disclosed at note 17.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment, as disclosed in the significant accounting policies, are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 12.

Kerikeri High School

Notes to the Financial Statements

For the year ended 31 December 2023

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. A lease is classified as a finance lease if it transfers substantially all risks and rewards incidental to ownership of an underlying asset to the lessee. In contrast, an operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset to the lessee.

Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised. Finance lease liability disclosures are contained in note 19. Future operating lease commitments are disclosed in note 27.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives:

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Ministry Grants for directly funded programs are recorded as revenue when the School has the rights to the funding in the period they relate to. The grants are not received in cash by the School and are paid directly by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. Grants for the use of land and buildings are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

Other Grants where conditions exist

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recognised as an asset and revenue when the right to receive funding or the asset has been established unless there is an obligation to return funds if conditions are not met. If conditions are not met, funding is recognised as revenue in advance and recognised as revenue when conditions are satisfied.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

Kerikeri High School

Notes to the Financial Statements

For the year ended 31 December 2023

c) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

d) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

e) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

f) Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for expected credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education. Therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

g) Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is material.

h) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements (funded by the Board) to buildings owned by the Crown or directly by the board are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value, as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements	25 years
Board Owned Buildings	25 years
Furniture and equipment	4 - 5 years
Information and communication technology	5 years
Motor vehicles	5 years
Textbooks	3 years
Leased assets held under a Finance Lease	Term of Lease
Library resources	12.5% Diminishing value



Kerikeri High School

Notes to the Financial Statements

For the year ended 31 December 2023

i) Intangible Assets

Software costs

Computer software acquired by the School are capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with subsequent maintenance and research expenditure are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

The carrying value of software is amortised on a straight line basis over its useful life. The useful life of software is estimated as three years. The amortisation charge for each period and any impairment loss is recorded in the Statement of Comprehensive Revenue and Expense.

j) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. If such indication exists, the School estimates the asset's recoverable service amount. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

k) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

l) Employee Entitlements

Short-term employee entitlements

Employee entitlements that are expected to be settled within 12 months after the end of the reporting period in which the employees provide the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date and annual leave earned, by non teaching staff, but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are not expected to be settled wholly before 12 months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows. Remeasurements are recognised in surplus or deficit in the period in which they arise.

m) Revenue Received in Advance

Revenue received in advance relates to fees received from international and hostel students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees or grants are recorded as revenue as the obligations are fulfilled and the fees or grants are earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

n) Funds Held in Trust

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

Kerikeri High School

Notes to the Financial Statements

For the year ended 31 December 2023

o) Funds held for Capital works

The school directly receives funding from the Ministry of Education for capital works projects that are included in the School five year capital works agreement. These funds are held on behalf and for a specified purpose. As such, these transactions are not recorded in the Statement of Comprehensive Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

p) Shared Funds

Shared Funds are held on behalf of a cluster of participating schools as agreed with the Ministry of Education. In instances where funds are outside of the School's control, these amounts are not recorded in the Statement of Comprehensive Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose.

q) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision is a reasonable estimate, based on the school's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition.

The School carries out painting maintenance of the whole school over a 7 to 10 year period. The economic outflow of this is dependent on the plan established by the school to meet this obligation and is detailed in the notes and disclosures of these accounts.

r) Financial Instruments

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are initially recognised at fair value and subsequently measured at amortised cost, using the effective interest method.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards. On initial recognition of an equity investment that is not held for trading, the School may irrevocably elect to present subsequent changes in the investment's fair value in other comprehensive revenue and expense. This election has been made for investments that are shares. Subsequent to initial recognition, these assets are measured at fair value. Dividends are recognised as income in surplus or deficit unless the dividend clearly represents a recovery of part of the cost of the investment. Other net gains and losses are recognised in other comprehensive revenue and expense and are never reclassified to surplus or deficit.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. Financial liabilities are subsequently measured at amortised cost using the effective interest method. Interest expense and any gain or loss on derecognition are recognised in surplus or deficit.

s) Borrowings

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

t) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

u) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board.

v) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

Kerikeri High School

Notes to the Financial Statements

For the year ended 31 December 2023

2. Government Grants

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Government Grants - Ministry of Education	3,772,926	3,716,574	3,636,198
Teachers' Salaries Grants	9,993,120	9,122,252	8,987,252
Use of Land and Buildings Grants	2,928,449	2,410,030	2,410,030
Other MoE Grants	646,517	483,649	951,109
Transport Grants	851,075	573,963	641,889
Other Government Grants	163,469	134,235	169,615
	<hr/> 18,355,556	<hr/> 16,440,703	<hr/> 16,796,093

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Revenue			
Donations & Bequests	69,735	1,000	88,995
Curriculum related Activities - Purchase of goods and services	373,847	108,000	286,818
Trading	58,308	66,500	173,962
Fundraising & Community Grants	43,306	12,500	18,532
	<hr/> 545,196	<hr/> 188,000	<hr/> 568,307
Expense			
Extra Curricular Activities Costs	622,754	372,689	549,200
Trading	55,012	50,000	148,656
Fundraising and Community Grant Costs	1,995	6,619	-
	<hr/> 679,761	<hr/> 429,308	<hr/> 697,856
<i>Surplus/ (Deficit) for the year Locally Raised Funds</i>	<hr/> (134,565)	<hr/> (241,308)	<hr/> (129,549)

4. International Students Revenue and Expenses

	2023 Actual Number	2023 Budget (Unaudited) Number	2022 Actual Number
International Student Roll	70	66	15
	<hr/> 2023 Actual \$	<hr/> 2023 Budget (Unaudited) \$	<hr/> 2022 Actual \$
Revenue			
International Student Fees	1,383,968	1,952,640	280,183
Homestay Agency Fees	34,457	19,478	7,000
	<hr/> 1,418,425	<hr/> 1,972,118	<hr/> 287,183
Expense			
Advertising	99,581	55,000	15,156
Employee Benefits - Salaries	284,404	261,000	132,269
Other Expenses	587,820	1,276,500	119,674
	<hr/> 971,805	<hr/> 1,592,500	<hr/> 267,099
<i>Surplus/ (Deficit) for the year</i>	<hr/> 446,620	<hr/> 379,618	<hr/> 20,084

Kerikeri High School

Notes to the Financial Statements

For the year ended 31 December 2023

5. Learning Resources

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Curricular	435,590	562,810	404,231
Resource/attached teacher costs	49,022	192,040	39,746
Library Resources	102,307	70,000	66,135
Employee Benefits - Salaries	12,053,688	10,937,252	10,993,200
Staff Development	83,307	63,150	56,853
Depreciation	372,965	-	350,549
	<u>13,096,879</u>	<u>11,825,252</u>	<u>11,910,711</u>

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6. Administration

	2023 Actual \$	2023 Budget \$	2022 Actual \$
Audit Fees	9,288	12,000	8,583
Accounting Fees	7,920	10,000	7,237
Board Fees	6,970	4,500	3,090
Board Expenses	6,244	6,000	19,231
Communication	32,222	34,500	29,403
Consumables	7,823	9,000	6,206
Legal Fees	10,522	5,000	2,253
Other	79,225	87,500	63,293
Employee Benefits - Salaries	486,740	475,000	529,780
Insurance	38,861	20,230	21,631
	<u>685,815</u>	<u>663,730</u>	<u>690,707</u>

7. Property

	2023 Actual \$	2023 Budget \$	2022 Actual \$
Caretaking and Cleaning Consumables	350,204	347,600	324,840
Cyclical Maintenance	182,605	73,000	50,550
Grounds	80,540	49,000	44,857
Heat, Light and Water	119,388	101,900	97,197
Rates	37,658	40,000	38,731
Repairs and Maintenance	110,413	219,500	101,384
Use of Land and Buildings	2,928,449	2,410,030	2,410,030
Security	37,443	38,500	21,143
Employee Benefits - Salaries	187,882	179,000	178,197
	<u>4,034,582</u>	<u>3,458,530</u>	<u>3,266,929</u>

The use of land and buildings figure represents 5% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

8. Other Expense

	2023 Actual	2023 Budget (Unaudited)	2022 Actual
Amortisation of Intangible Assets	7	-	9
Transport	696,120	573,963	629,350
	<u>696,127</u>	<u>573,963</u>	<u>629,359</u>

Kerikeri High School

Notes to the Financial Statements

For the year ended 31 December 2023

9. Cash and Cash Equivalents

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Bank Accounts	390	390	390
Short-term Bank Deposits	1,886,786	1,900,000	1,723,871
Cash and cash equivalents for Statement of Cash Flows	<u>1,887,176</u>	<u>1,900,390</u>	<u>1,724,261</u>

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

Of the \$1,287,176 Cash and Cash Equivalents, \$64,492 is held by the School on behalf of the Ministry of Education. These funds have been provided by the Ministry as part of the school's 5 Year Agreement funding for upgrades to the school's buildings. The funds are required to be spent in 2024 on Crown owned school buildings. \$152,926 is held by the school on behalf of the Kerikeri School Transport Network.

10. Accounts Receivable

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Receivables	330,180	800,000	172,362
Interest Receivable	12,570	2,000	7,185
Teacher Salaries Grant Receivable	811,513	-	738,281
	<u>1,154,263</u>	<u>802,000</u>	<u>917,828</u>
Receivables from Exchange Transactions	342,750	802,000	179,547
Receivables from Non-Exchange Transactions	811,513	-	738,281
	<u>1,154,263</u>	<u>802,000</u>	<u>917,828</u>

11. Investments

The School's investment activities are classified as follows:

	2023 Actual \$	2023 Budget \$	2022 Actual \$
Current Asset			
Short-term Bank Deposits	1,007,575	458,000	850,000
Shares in Unlisted Companies	120	120	120
Total Investments	<u>1,007,695</u>	<u>458,120</u>	<u>850,120</u>

Kerikeri High School

Notes to the Financial Statements

For the year ended 31 December 2023

12. Property, Plant and Equipment

2023	(NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
Land	9,361	-	-	-	(715)	8,646
Buildings	704,876	-	-	-	(66,029)	638,847
Furniture and Equipment	454,853	177,186	(162)	-	(114,064)	517,813
Information and Communication Technology	182,973	61,117	(4,263)	-	(63,457)	176,370
Motor Vehicles	1,831	-	-	-	(732)	1,099
Leased Assets	195,952	45,345	-	-	(124,846)	116,451
Library Resources	26,909	9,004	(2,684)	-	(3,122)	30,107
Balance at 31 December 2023	1,576,753	292,652	(7,109)	-	(372,965)	1,489,331

The net carrying value of furniture and equipment held under a finance lease is \$116,451 (2022: \$195,952)

Restrictions

There are no restrictions over the title of the school's property, plant and equipment, nor are any property, plant and equipment pledged as security for liabilities.

	2023 Cost or Valuation \$	2023 Accumulated Depreciation \$	2023 Net Book Value \$	2022 Cost or Valuation \$	2022 Accumulated Depreciation \$	2022 Net Book Value \$
Land	8,646	-	8,646	17,867	-	17,867
Buildings	1,697,568	(1,058,722)	638,846	1,688,272	(991,905)	696,367
Furniture and Equipment	1,815,548	(1,297,735)	517,813	1,686,378	(1,231,525)	454,853
Information and Communication Technology	813,012	(636,644)	176,368	761,532	(578,560)	182,972
Motor Vehicles	153,062	(151,964)	1,098	173,284	(171,454)	1,830
Leased Assets	433,391	(316,940)	116,451	430,053	(234,100)	195,953
Library Resources	41,926	(11,819)	30,107	38,157	(11,246)	26,911
Balance at 31 December 2023	4,963,153	(3,473,824)	1,489,329	4,795,543	(3,218,790)	1,576,753

Kerikeri High School

Notes to the Financial Statements

For the year ended 31 December 2023

13. Intangible Assets

The School's Intangible Assets are made up of acquired computer software.

	Acquired	Internally	Total
Cost			
Balance at 1 January 2022	-	-	44,035
Additions	-	-	-
Disposals	-	-	-
Balance at 31 December 2022/ 1 January 2023	-	-	44,035
Additions	-	-	-
Disposals	-	-	-
Balance at 31 December 2023	-	-	44,035
Accumulated Amortisation and impairment losses			
Balance at 1 January 2022	-	-	44,000
Amortisation expense	-	-	9
Disposals	-	-	-
Impairment losses	-	-	-
Balance at 31 December 2022 / 1 January 2023	-	-	44,009
Amortisation expense	6	-	6
Disposals	-	-	-
Impairment losses	-	-	-
Balance at 31 December 2023	6	-	44,015
Carrying amounts			
At 1 January 2022	-	-	35
At 31 December 2022 / 1 January 2023	-	-	26
At 31 December 2023	20	-	20

Restrictions

There are no restrictions over the title of the school's intangible assets, nor are any intangible assets pledged as security for liabilities.

Capital commitments

The amount of contractual commitments for the acquisition of intangible assets is \$nil (2022: \$nil)

14. Accounts Payable

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Creditors	331,904	1,500,000	508,256
Accruals	39,414	-	-
Employee Entitlements - Salaries	866,685	-	833,220
Employee Entitlements - Leave Accrual	96,558	-	72,805
	1,334,561	1,500,000	1,414,281
Payables for Exchange Transactions	1,334,561	1,500,000	1,414,281
	1,334,561	1,500,000	1,414,281

The carrying value of payables approximates their fair value.

Kerikeri High School

Notes to the Financial Statements

For the year ended 31 December 2023

15. Borrowings

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Loans due in one year	52,072	49,880	49,881
Loans due after one year	106,860	151,371	159,149
	<u>158,932</u>	<u>201,251</u>	<u>209,030</u>

The school has borrowings at 31 December 2023 of 158,932 (31 December 2022 \$209,030). This loan is from the ASB Bank for the purpose of installing solar panels. The loan is unsecured, interest is 4.29% per annum and the loan is payable with interest in equal instalments of \$4,823.

16. Revenue Received in Advance

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
International Student Fees in Advance	842,383	720,000	669,864
Other revenue in Advance	70,035	42,000	63,654
	<u>912,418</u>	<u>762,000</u>	<u>733,518</u>

17. Provision for Cyclical Maintenance

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Provision at the Start of the Year	370,086	-	376,650
Increase to the Provision During the Year	121,515	73,000	75,732
Use of the Provision During the Year	(67,382)	-	(57,114)
Other Adjustments	61,090	-	(25,182)
Provision at the End of the Year	<u>485,309</u>	<u>73,000</u>	<u>370,086</u>
Cyclical Maintenance - Current	61,074	91,000	79,625
Cyclical Maintenance - Non current	424,235	297,000	290,461
	<u>485,309</u>	<u>388,000</u>	<u>370,086</u>

The schools cyclical maintenance schedule details annual painting to be undertaken. The costs associated with this annual work will vary depending on the requirements during the year. This plan is based on the schools 10 Year Property plan.

Kerikeri High School

Notes to the Financial Statements

For the year ended 31 December 2023

18. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
No Later than One Year	83,018	-	98,100
Later than One Year and no Later than Five Years	27,183	-	102,674
Future Finance Charges			(5,700)
	<u>110,201</u>	<u>-</u>	<u>195,074</u>
Represented by			
Finance lease liability - Current	83,018	-	98,100
Finance lease liability - Non current	27,183	-	102,674
	<u>110,201</u>	<u>-</u>	<u>200,774</u>

19. Funds held in Trust

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Funds Held in Trust on Behalf of Third Parties - Current	855,166	515,000	505,038
	<u>855,166</u>	<u>515,000</u>	<u>505,038</u>

These funds relate to arrangements where the school is acting as an agent. These amounts are not revenue or expense of the school and therefore are not included in the Statement of Comprehensive Revenue and Expense.

20. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects. The amount of

2023	Opening Balances \$	Receipts from MOE \$	Payments \$	Board Contributions \$	Closing Balances \$
Fire 2021 Rebuild Toilets	24,305	6,730	(31,035)	-	-
Roofing & toilets 2021	390,981	-	(423,672)	-	(32,692)
Heat Pump replacements 2022	402	2,292	(2,693)	-	-
Floor Coverings 2022	129,448	-	(114,876)	-	14,572
Asbestos Removal 2022	(3,910)	105,300	(101,390)	-	-
Electrical infrastructure upgrade 2021	(821)	821	-	-	-
	<u>540,404</u>	<u>115,143</u>	<u>(673,666)</u>	<u>-</u>	<u>(18,120)</u>

Represented by:

Funds Held on Behalf of the Ministry of Education	14,572
Funds Receivable from the Ministry of Education	(32,692)

Kerikeri High School

Notes to the Financial Statements

For the year ended 31 December 2023

20. Funds Held for Capital Works Projects continued

2022	Opening Balances \$	Receipts from MOE \$	Payments \$	Board Contributions \$	Closing Balances \$
Fire 2021 Rebuild Toilets	(19,020)	279,849	(236,524)	-	24,305
Roofing & toilets 2021	(32,525)	946,962	(523,456)	-	390,981
Heat Pump replacements 2022	-	25,072	(24,670)	-	402
Floor Coverings 2022	-	130,008	(560)	-	129,448
Asbestos Removal	-	-	(3,910)	-	(3,910)
Electrical infrastructure upgrade 2021	12,600	-	(13,421)	-	(821)
Fire Toilets 2020	13,078	-	(13,078)	-	-
Fire Toilets Demolition	(625)	625	-	-	-
Fire 2020 Remedial	(6,563)	6,563	-	-	-
Car Park Resealing	4,770	1,259	(6,029)	-	-
Totals	(28,285)	1,390,338	(821,648)	-	540,404
Represented by:					
Funds Held on Behalf of the Ministry of Education					545,135
Funds Receivable from the Ministry of Education					(4,731)

Kerikeri High School

Notes to the Financial Statements

For the year ended 31 December 2023

21. Funds Held on Behalf of Kerikeri Schools Transport Network

Kerikeri High School is the lead school funded by the Ministry of Education to provide x services to its cluster of schools.

	2023 Actual \$	2023 Budget \$	2022 Actual \$
Funds Held at Beginning of the Year	176,274	176,274	157,835
Other Revenue	10,228	1,000	-
Funds Received from MOE	1,275,806	1,248,928	943,954
Total funds received	1,286,034	1,249,928	943,954
Funds Spent on Behalf of the Cluster	-	-	-
Funds remaining	1,286,034	1,249,928	943,954
Distribution of Funds			
Kerikeri High School	696,120	892,267	629,350
Kerikeri Primary School	137,115	175,750	111,062
Riverview Primary School	168,757	216,307	148,082
Oromahoe Primary School	52,737	67,596	37,021
Funds Held at Year End	407,579	74,282	176,274

2023

Represented by:

	2022 Brought				
	Forward	Income	Expenditure	KSTN Funds	Held in Trust
Kerikeri High School	101,990	848,782	696,120	254,653	-
Kerikeri Primary School	36,966	167,184	137,115	67,036	67,036
Riverview Primary School	29,576	205,765	168,756	66,585	66,585
Oromahoe Primary School	7,740	64,302	52,736	19,305	19,305
	176,272	1,286,034	1,054,727	407,579	152,926

KSTN Funds Held in Trust as at 31 December 2023

152,926

2022

Represented by:

	2021 Brought				
	Forward	Income	Expenditure	KSTN Funds	Held in Trust
Kerikeri High School	89,451	641,889	629,350	101,990	-
Kerikeri Primary School	34,753	113,275	111,062	36,966	36,966
Riverview Primary School	26,626	151,033	148,082	29,576	29,576
Oromahoe Primary School	7,002	37,758	37,021	7,740	7,740
	157,832	943,955	925,515	176,272	74,282

KSTN Funds Held in Trust as at 31 December 2022

74,282

22. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

Kerikeri High School

Notes to the Financial Statements

For the year ended 31 December 2023

23. Remuneration

Key management personnel compensation

Key management personnel of the School include all Board members, Principal, Deputy Principals and Heads of Departments.

	2023 Actual \$	2022 Actual \$
<i>Board Members</i> Remuneration	6,970	3,090
<i>Leadership Team</i> Remuneration Full-time equivalent members	4,333,375 35	3,734,892 34
Total key management personnel remuneration	<u>4,340,345</u>	<u>3,737,982</u>

There are 9 members of the Board excluding the Principal. The Board has held 8 full meetings of the Board in the year. The Board also has 3 Finance members and 3 Property members that meet six weekly on average and quarterly respectively. As well as these regular meetings, including preparation time, the Presiding member and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

Principal 1

The total value of remuneration paid or payable to the Principal was in the following bands:

	2023 Actual \$000	2022 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	200-210	231-240
Benefits and Other Emoluments	31-35	31-35
Termination Benefits	-	-

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2023 FTE Number	2022 FTE Number
100 - 110	25.00	17.00
110-120	18.00	2.00
120-130	7.00	0.00
130-140	0.00	1.00
140-150	3.00	2.00
150-160	1.00	0.00
160-170	0.00	1.00
	<u>54.00</u>	<u>23.00</u>

The disclosure for 'Other Employees' does not include remuneration of the Principal.

Kerikeri High School

Notes to the Financial Statements

For the year ended 31 December 2023

24. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be board members, committee members, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2023 Actual	2022 Actual
Total	-	-
Number of People	-	-

25. Contingencies

Contingent assets and liabilities are noted below as at 31 December 2023 (Contingent liabilities and assets at 31 December 2022: nil).

Holidays Acts Compliance - Schools Payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2023, a contingent liability for the school may exist.

The Ministry is in the process of determining the amount of the final wash up payment for the year ended 31 December 2023. Even though the payment is probable, the amount to be received is not known with a high level of certainty. The school has therefore not recognised the expected

Holidays Act Compliance – Schools Payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider, Education Payroll Limited.

The Ministry continues to review the Schools Sector Payroll to ensure compliance with the Holidays Act 2003. An initial remediation payment has been made to some current school employees. The Ministry is continuing to perform detailed analysis to finalise calculations and the potential impacts of specific individuals. As such, this is expected to resolve the liability for school boards.

The Ministry is in the process of determining the amount of the final wash up payment for the year ended 31 December 2023. Even though the payment is probable, the amount to be received is not known with a high level of certainty. The school has therefore not recognised the expected receipt (asset) and income in its financial statements. The payment is expected to be received in 2024.

26. Commitments

(a) Capital Commitments

At 31 December 2023, the Board had capital commitments of \$42,690 (2022:\$229,946) as a result of entering the following contracts:

Contract Name	Contract Amount	Spend To Date	Remaining Capital Commitment
	\$	\$	\$
Contract for Roofing and Toilets (fully funded by MOE)	993,326	979,653	13,673
Contract for Floor Coverings	144,453	115,436	29,017
Total	1,417,628	1,374,938	42,690

Kerikeri High School

Notes to the Financial Statements

For the year ended 31 December 2023

(b) Operating Commitments

As at 31 December 2023, the Board has entered into the following contracts:

(a) operating lease of a EFTPOS Machine;

	2023 Actual \$	2022 Actual \$
No later than One Year	995	474
Later than One Year and No Later than Five Years	-	-
Later than Five Years	-	-
	995	474
	995	474

The total lease payments incurred during the period were \$995 (2022: \$474).

27. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Cash and Cash Equivalents	1,887,176	1,900,390	1,724,261
Receivables	1,154,263	802,000	917,828
Investments - Term Deposits	1,007,575	458,000	850,000
Total financial assets measured at amortised cost	4,049,014	3,160,390	3,492,089
	4,049,014	3,160,390	3,492,089

Financial liabilities measured at amortised cost

Payables	1,334,561	1,500,000	1,414,281
Borrowings - Loans	158,932	201,251	209,030
Finance Leases	110,201	191,619	189,819
Total financial liabilities measured at amortised cost	1,603,694	1,892,870	1,813,130
	1,603,694	1,892,870	1,813,130

28. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

29. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

INDEPENDENT AUDITOR'S REPORT

TO THE READERS OF KERIKERI HIGH SCHOOL FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

The Auditor-General is the auditor of Kerikeri High School (the School). The Auditor-General has appointed me, Cameron Town, using the staff and resources of Silks Audit Chartered Accountants Limited, to carry out the audit of the financial statements of the School on his behalf.

Opinion

We have audited the financial statements of the School on pages 2 to 22, that comprise the statement of financial position as at 31 December 2023, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and statement of cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
 - its financial position as at 31 December 2023; and
 - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with Tier 2 PBE Accounting Standards (PBE IPSAS) Reduced Disclosure Regime.

Our audit was completed on 31 May 2024. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Board for the financial statements

The Board is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand.

The Board is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board's responsibilities arise from section 134 of the Education and Training Act 2020.

Responsibilities of the auditor for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board.

- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.
- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We assess the risk of material misstatement arising from the school payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

Other information

The Board is responsible for the other information. The other information comprises the information included on pages 1, 27 to 39, but does not include the financial statements, and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independence

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1 *International Code of Ethics for Assurance Practitioners (including International Independence Standards) (New Zealand) (PES 1)* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with, or interests in, the School.

Cameron Town

**Cameron Town
Silks Audit Chartered Accountants Limited
On behalf of the Auditor-General
Whanganui, New Zealand**

Principal's Report

2023 brought a changing of the guard with the retirement of Elizabeth Forgie as Principal after nearly 30 years, and my appointment to the role. When I addressed the staff on 31 January I outlined our shared priorities for the year:

- Our growing relationship with Ngāti Rehiā and our continued learning in Ngāti Rehiātanga,
- The place of Te Aō Maori at Kerikeri High School
- Te Kotahitanga
- PB4L and WAKA
- BYOD
- The place of Arinui to record and reflect upon our individual Professional Growth Cycles, and
- Preparing ourselves for the new NCEA Numeracy and Literacy requirements, and the NCEA Assessment Changes

I also stated that “underpinning all our work, therefore, are positive relationships, kindness and empathy. We need to show it, model it, and live it.”

“Another turn of phrase I'd like us all to think about is 'connecting before correcting'.”

“Students in our school should be able to walk comfortably in both Te Ao Maori and Te Ao Pakeha. And in doing so they should be able to demonstrate Mauri ora in both worlds - that is, they should feel engaged in positive relationships with others, they should feel they belong, and they should feel emotionally strong, positive and energetic.”

“... we are a high-quality staff - just look around you. We have energy, enthusiasm, and enormous experience.”

Our staff worked extremely hard in 2023 and collectively we achieved a great deal. We:

Inducted a new Deputy Principal

Introduced 3 new Assistant Principal positions

Appointed Matua Taua Kemp formally to the role of Kerikeri High School Kaumatua

Enhanced parent communications with a new style Newsletter

Integrated School Docs for all our School Policies

Began our ERO journey

Began our Property Masterplan journey

Reinvigorated WAKA and established a new WAKA Team

Developed and shared WAKA for Phones

Introduced our School Pepeha and Tauparapara – Department and Form Teacher led

Introduced our 'Magic Māori Minute' to begin Staff Briefings, where staff engage with some basic conversation Reo

Engaged a consultant for an external review of Health and Safety

Engaged a consultant for an external review of EOTC

Embarked on the new Numeracy and Literacy Common Assessment Activities

New school uniform and sports uniform supplier and shop

Opened up pastoral entries in our School Management System for teachers

Employed a school gardener – enhanced school campus

Developed a junior academic tracking tool in our School Management System

Worked collaboratively on Behaviour Layers

Redeveloped our Reports to Parents, and changed reporting cycle

Engaged in Restorative Practice training

Continued with individual staff Professional Growth Cycles and recorded them in Arinui

Continued our work on the Aotearoa New Zealand Histories

Led a full review of KSTN, including Health and Safety with an external contractor

Ran Student and Staff Wellbeing Surveys

Funded a full Security Camera upgrade

Began planning for IT upgrade for Art/DVC/DTC

Appointed a Literacy Coordinator for 2024

Had a full School IT Network Upgrade

Upgraded our IT Servers

Received 4 temporary roll growth ModCom classrooms

Ran a Canteen student survey and shared results with Contractor

Reestablished our International Student Department post Covid

Redevelopment of our website began

Led Board of Trustees Strategic Planning 2024-25 undertaken, with school and community consultation

Completed Strategic Planning for International for 2024 and 2025

Began our partnership with ERO

Began our Property Masterplanning for next 20 years

Undertook Restraint Training and modules

Continued our engagement in the NCEA Change process, the Curriculum refresh and the Aotearoa New Zealand Histories

Encouraged staff to create opportunities for conversational reo in classes

Introduced new items to the school uniform for 2024 (School sweatshirt, scarf, beanie, cap and bucket hat)

Trailed of a Tama Māori group

Developed a Year 7 Literacy Group

Furthered our connections with Alternative Education and the Northern Health School

Made students aware of upcoming expectations for school uniform in 2024

Began significant updates to our EOTC processes to bring us in line with best practice

Appointed a Kerikeri High School Attendance Officer for Terms 1 and 2 2024

I am extremely proud of the direction our school is headed. Our staff worked extremely hard throughout the year, were hugely supportive and positive about their work, and cared deeply about the achievement and wellbeing of their students.

Statement of Variance: Progress Against Targets

[A statement of variance shows the progress you have made over the last year towards achieving the targets set out in your annual implementation plan. It offers explanation for any differences and how you will address targets that were not achieved.]

The tables below show one way that you could lay this information out. In this format, you will need to copy the rows enough times to cover each of your actions, targets and strategic goals shown in your annual implementation plan.]

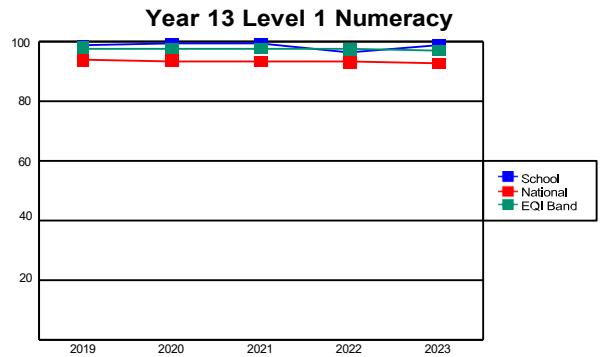
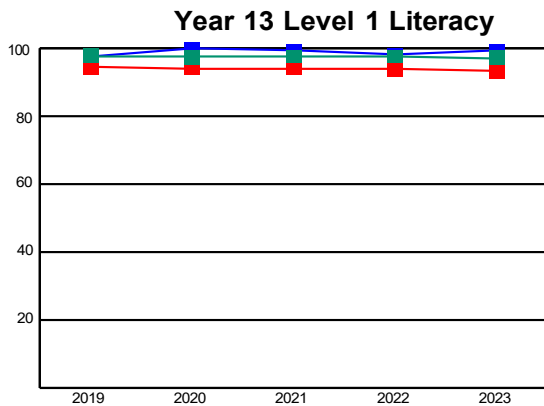
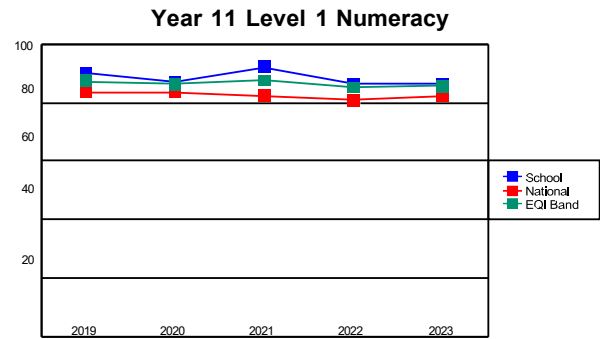
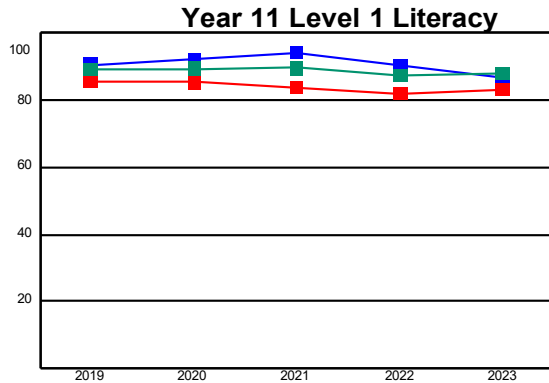
Strategic Goal 1: Tahi: Our Students

Annual Target/Goal: As per the annual implementation plan

Actions	What did we achieve? <i>What were the outcomes of our actions? What impact did our actions have?</i>	Evidence <i>This is the sources of information the board used to determine those outcomes.</i>	Reasons for any differences (variances) between the target and the outcomes <i>Think about both where you have exceeded your targets or not yet met them.</i>	Planning for next year – where to next? <i>What do you need to do to address targets that were not achieved. Consider if these need to be included in your next annual implementation plan.</i>
Action 1 95% of Year 11's achieving Literacy and Numeracy in 2023	86.3% of NCEA Level One students at Kerikeri High School achieved Literacy 86.3% of NCEA Level One students at Kerikeri High School achieved Numeracy	Confirmed NCEA Results	Disruption and attendance rates in previous years, as well as during 2023 likely resulted in gaps in learning for students which were not caught up in time for the end of Year 11	Appointment of a literacy coordinator, and specific foci on preparing Year 10,11,12,13 students for co-requisite assessments. Focus on using data (eg: asttle) to identify gaps to be closed for students. Focus on attendance – every day counts
Action 2 70% of Year 10's sitting new Numeracy and Literacy CAA's passing	Of those students who sat the assessment: 64.6% passed Reading (148) 65% passed Writing (147) 52.8% passed Numeracy (122)	Confirmed 2023 Reading, Writing and Numeracy CAA Result	This was our school, and these students' first attempt at the new co-requisite assessments. Our target was aspirational and based on early emerging evidence, and preparing students for it was an unknown	Year 11 -13 students will be prepared for a second attempt at the assessments in May. The appointment of a literacy coordinator, and improved understanding of the assessments will enable teachers to prepare 2024 year 10 students more effectively
Action 3 Improving attendance at each Year Level by 5%	Every year level showed a significant increase in attendance; the overall improvement in attendance across the school between 2022 and 2023 was 14.65%	Attendance Data – school generated and Every Day Counts	Declining incidences of Covid in the community, absence of rostering home	Appointment of Kerikeri High School Attendance Officer Terms 1 & 2 2024 Refocus on school processes re attendance. More detailed and regular reporting to parents re attendance (overall and by subject).
Action 4 Reduce Standdown and Suspension Statistics	2023 saw 10 more students Stood Down than in 2022. And in 2023 5 more students were Suspended compared to 2022.	School statistics	An increase in dysregulated behavior following the previous 3 Covid impacted and disrupted years.	A focus on Restorative Practice, connection before correction and clear and explicit teaching of our school-wide values.

Evaluation and Analysis of the School's Students' Progress and Achievement

Student Progress – Literacy and Numeracy

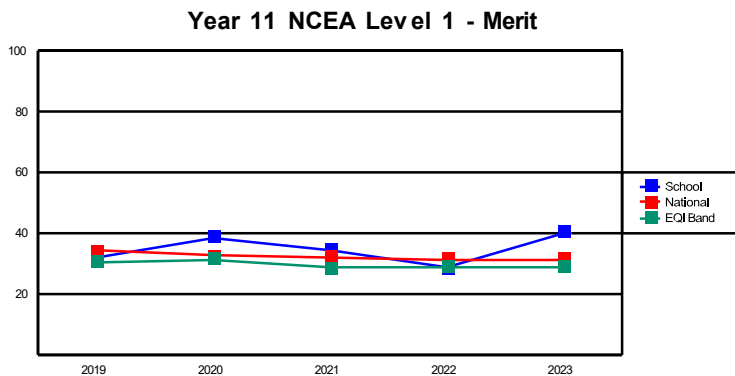
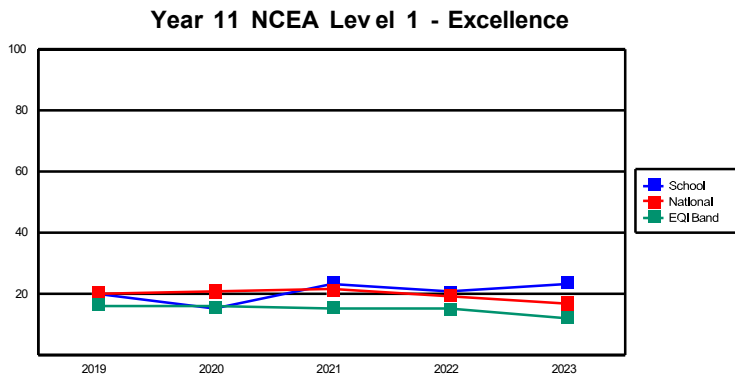
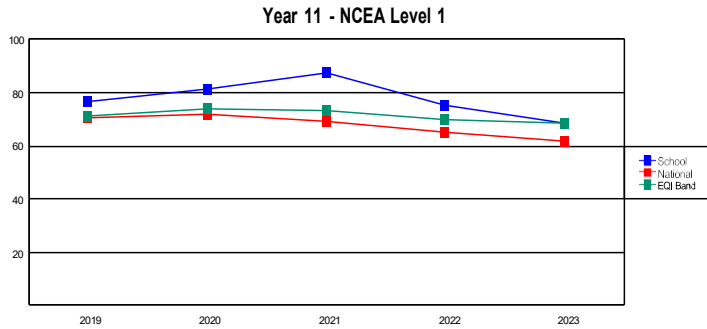


Commentary:

Achievement of Level 1 Literacy at Year 11 dipped for the second consecutive year in 2023, in line with a drop in the overall Level 1 pass rate. 2023 continued to be disrupted by illness, attendance concerns and industrial action in the first half of year, which likely contributed to this decline, as well as the necessity to back fill learning gaps for students. Numeracy showed marginal improvement year on year at Year 11 but remains lower than pre-covid levels.

Of note are the number of students meeting Level 1 literacy and numeracy requirements by the end of Year 13. Despite a drop in Year 11 literacy and numeracy achievement rates at Year 11, teachers have worked with students to ensure they continued to make progress in these areas, so they have met the requirements to complete Level 1,2 or 3. Level 1 literacy and achievement rates by the end of Year 13 remain above national and decile band.

Student Progress – NCEA Level 1



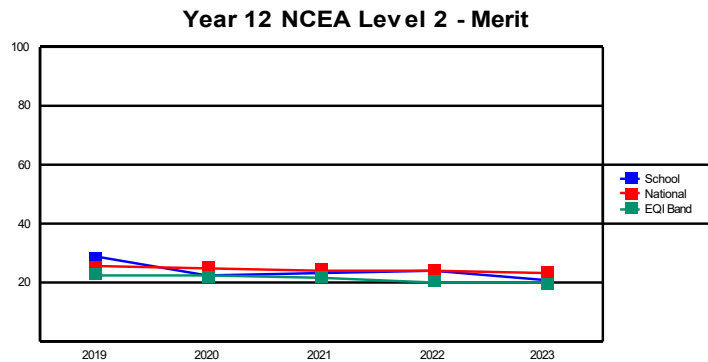
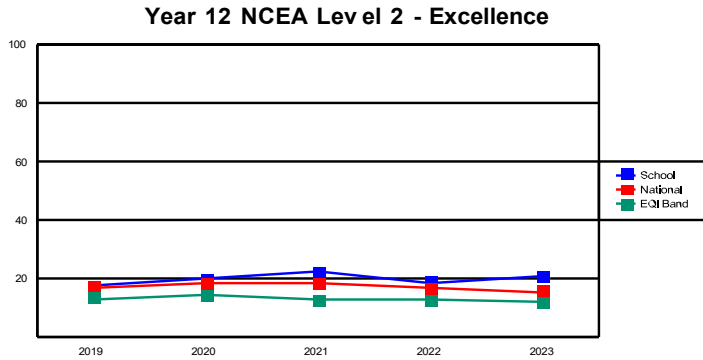
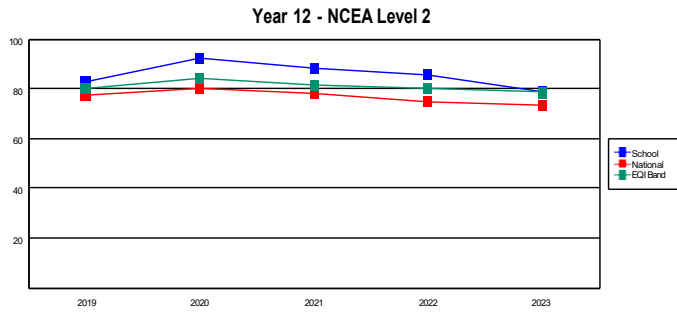
Commentary:

From a 5-year peak in 2021 (note: results impacted by learning recognition credits and unexpected event grades), NCEA level one pass rates have declined for a second year. 2023 continued to be disrupted by illness, attendance concerns and industrial action in the first half of year, which contributed to this decline in overall pass rates. Overall rates remain marginally above our equity group index, and well above national.

While overall pass rates have decline, merit and excellence endorsement rates have both increased in 2023. For some of these students, literacy and or numeracy was the barrier to achievement and for a small number the total number of credits.

We are working with our school community to address school attendance, minimising disruption and maximising learning time, as well as building out understanding of the new NCEA Level 1 requirements, and how to prepare students for this over time to improve these results.

Student Progress – NCEA Level 2

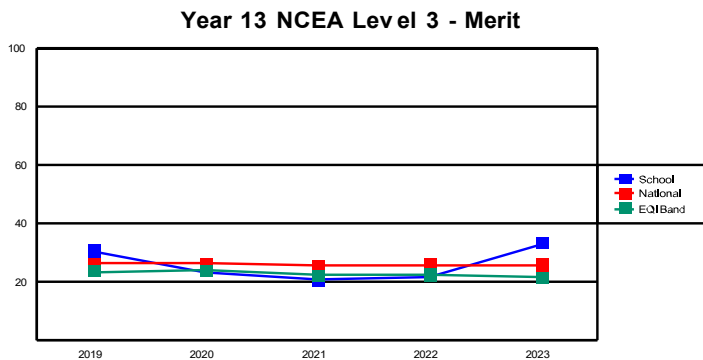
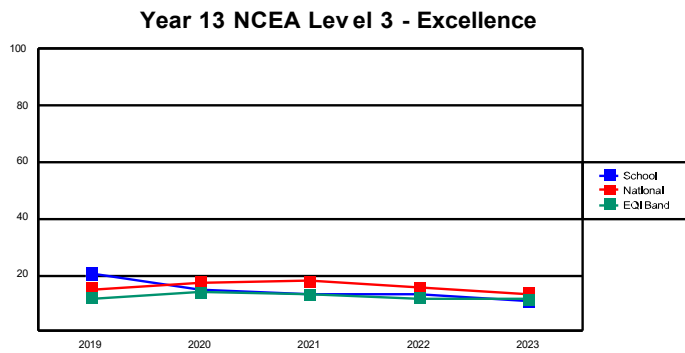
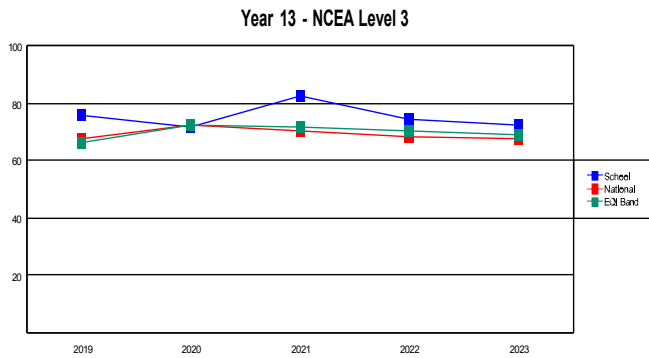


Commentary:

Level 2 overall achievement declined for the third consecutive year, with merit endorsements remaining relatively static but an increase in the rate of excellence endorsement. Like with achievement at Level 1, the cumulative effect several years of attendance and other disruptions have impacted more heavily on students whom have required additional supports to meet the requirement of achievement, while high performing students have continued to achieve well.

It is worth noting that of the Year 12 cohort in 2023, 92.7% of students had achieved Level 1 by the end of Year 12, emphasising the importance of retention – for some students while Level 1 was not achieved in Year 11, continued progress in Year 12 meant that they were able to achieve this goal.

Student Progress – NCEA Level 3



Commentary:

Except for an improvement to Merit endorsement, Level 3 achievement has remained relatively static, and is similar achieve rates prior to Covid.

Like for the Year 12 cohort, it is worth noting that by the end of Year 13, 97.7% of students had achieved both Level 1 and Level 2, again emphasizing the importance to retention at time where gaps in learning caused through several years of disruption had slowed progress to NCEA success for some.

How We Have Given Effect to Te Tiriti o Waitangi

Strategic plan – our statement about Te Tiriti o Waitangi

2023 – Kaumatua role. Bicultural journey, Ngāti Rēhiatanga, Magic Māori Minute

- Advising Senior Leadership on Māori issues
- Developing and/or organising school-related and community-based hui
- Supporting non-Māori colleagues on understanding Māori tikanga
- Supporting other teachers in their teaching and learning relationships with ākonga Māori
- Language translation for the school
- Plan for and attend pōwhiri/kaupapa at school and in the wider community
- Plan and deliver kaupapa Māori PLD for staff
- Te Tira Hononga Hautu Marū Monday and Friday during formtime and tutorial
- Kaihautu training
- Year 8 Wānanga Days
- Provide Te Ao Māori leadership in Te Pūherenga (Aotearoa Histories Kāhui Ako)
- Provide ākonga Māori support in partnership with Ngāti Rēhia through Tama Māori and/or Kōhine Māori roopū

2023 – Community Liaison Role consultation

Four roles: Kaumatua, Kapahaka, Te Tira Hononga Hautū Marū (x2)

2023 – Manutaki Māori Role. Resourcing.

- Engaging with new ākonga Māori and their whānau
- Facilitate tuakana/teina mentoring and Te Reo me ōna tikanga opportunities in Te Roopū Tautoko
- Support planning for te wiki o te reo Māori and Matariki
- Plan Matariki whānau dinner
- Provide Te Ao Māori whakaaro within the PB4L team
- Support planning and delivery of kaupapa Māori PLD in staff briefing and Hui Whakarewa
- Plan for and attend pōwhiri/kaupapa at school and in the wider community
- Plan for whakataetae kapahaka practice sessions. Whole day practices in consultation with Principal
- Provide ākonga support and whānau engagement when needed in consultation with the year level Dean, Well-being and/or the Form Teacher

2023 – WAKA. Our WAKA for Māori Learners – Culturally responsive and relational pedagogy

Local curriculum and mātauranga Māori

Te Pūherenga – collaborative approach to developing the Aotearoa Histories Curriculum with Ngāti Rēhia

Tikanga and te reo Māori

All Year 7 and 8 – 2 hours Te Ao Māori

Year 9-13 – Te Reo Māori

Year 11-13 – Te Ao Haka

Year 9-13 – Te Pou o Manakō

Year 7 -8 – Te Waipuna o Te Pou o Manakō

Equitable outcomes for Māori

Ongoing review: Achievement data, Progress report data, Four Cornerstone data

Statement of Compliance With Employment Policy

Your board is required to operate an employment policy that complies with the principle of being a good employer. Your board must ensure compliance with this policy (including your equal employment opportunities programme) and report in your annual report on the extent of compliance (section 597(1) of the Education and Training Act 2020).

Your board may wish to complete and include the following tables in your annual report to meet requirements under s597 of the Education and Training Act 2020. The use of the tables is optional.

Under s597 of the Act a good employer is one who operates a personnel policy containing provisions generally accepted as necessary for the fair and proper treatment of employees in all aspects of their employment.

The board should look to confirm what actions or policies are already in place and what actions are being undertaken to meet the provisions.

The following questions address key aspects of compliance with a good employer policy:

Reporting on the principles of being a Good Employer	
<p>How have you met your obligations to provide good and safe working conditions?</p>	<p>As required by the Education and Training Act 2020 (s 597), Kerikeri High School operates an employment policy that complies with the principle of being a good employer and ensures the fair and proper treatment of staff in all aspects of their employment. This Equal Employment Opportunities (EEO) policy is our framework for providing an inclusive, non-discriminatory workplace, and promoting equal opportunities for all staff members.</p> <p>We also contracted an extensive external audit of Health and Safety across the school and are working through the recommendations currently.</p>
<p>What is in your equal employment opportunities programme? How have you been fulfilling this programme?</p>	<p>To help implement our EEO policy, we have a programme to identify processes that contribute to employment inequality. We work to change these processes and promote equal employment opportunities for individuals and groups of people. Our EEO policy and programme is available to all Kerikeri High School staff.</p> <p>Our EEO programme includes:</p> <ul style="list-style-type: none"> developing a policy statement and establishing objectives appointing an EEO representative consulting with staff to hear any concerns creating an employee database (with informed consent for any EEO data collected) encouraging staff to participate in training and career development programme monitoring through staff meetings and board reports reviewing employment and personnel policies and processes. <p>Kerikeri High School aims to raise awareness of discrimination and bias through our EEO programme. We support staff to discuss the development and implementation of the programme, and raise any concerns with the principal or board.</p>

How do you practise impartial selection of suitably qualified persons for appointment?	We utilise a employment appointment panel
How are you recognising, <ul style="list-style-type: none"> - The aims and aspirations of Māori, - The employment requirements of Māori, and - Greater involvement of Māori in the Education service? 	As per above, and with appointment of school based kaumatua, and ongoing strong relationship with local hapu. We are proudly bicultural. Our Board has an approved change to our Constitution by the Minister of Education granting our local hapu a permanent seat on our Board of Trustees.
How have you enhanced the abilities of individual employees?	Ongoing Professional Learning and Development opportunities
How are you recognising the employment requirements of women?	As per the EEO Policy
How are you recognising the employment requirements of persons with disabilities?	As per the EEO Policy

Good employer policies should include provisions for an Equal Employment Opportunities (EEO) programme/policy. The Ministry of Education monitors these policies:

Reporting on Equal Employment Opportunities (EEO) Programme/Policy	YES	NO
Do you operate an EEO programme/policy?	✓	
Has this policy or programme been made available to staff?	✓	
Does your EEO programme/policy include training to raise awareness of issues which may impact EEO?	✓	
Has your EEO programme/policy appointed someone to coordinate compliance with its requirements?	✓	
Does your EEO programme/policy provide for regular reporting on compliance with the policy and/or achievements under the policy?	✓	
Does your EEO programme/policy set priorities and objectives?		✓

Kiwisport Funding

Kiwisport funding at Kerikeri High School is used to fund our Sports Coordinator and our Sports Assistant.

In 2023 our Sports Coordinator role was a full-time position, and our Sports Assistant role was a part time (32 hours a week) position.

The role of both these staff members is to offer and facilitate opportunities for all students in our school to participate in school-based sport and to represent the school in inter school competitions. We continue our practice of encouraging as much participation as possible in school-based sporting activities such as our school Swimming Sports, our school Cross Country and school Athletics events. Participation rates in these traditional sports are decreasing but the overall participation of students playing sport at Kerikeri High School is tracking back upwards to precovid times (43% rate for the entire school). New events are constantly being added into the calendar for students to try so the choices are amazing.

We follow the “balance is better” philosophy which means we give as many students as possible the opportunity to attend events (eg fustal in Whangarei 83 students attending two buses hired to get everyone there). We follow the Sport Northland Calendar of events so average four events available to do every week.

Our school offers a wide range of sporting opportunities and consequently we participate in many different competitions. All students representing the school have to be entered electronically, have tracksuits and other gear issued, have accounts invoiced and collected, permission and consent forms produced, bulk EOTC forms filled in and signed off, distributed and collected and gear maintained. Much of this administrative work is completed by both our Sports Coordinator and our Sports Assistant. In addition, our Sports Coordinator promotes and publicises opportunities to be involved, subsequent results and students achievements on our closed Facebook page.

2023 saw the second year of Tournament Week and Aims Games back in our school calendar after the disruption of covid. We have seen an increase in the number of teams wanting to do Summer Tournament and Juniors attending their relevant Tournaments. All this has impacted the department by requiring more funding applications and reliance on outsiders for coaching.

We have an Honours Awards system whereby elite sporting achievement is recognised and celebrated; our Sports Coordinator and Sports Assistant play an important role in collating relevant data. We also offer students who represent the school the opportunity to purchase Sports Hoodies with their various sporting and other Cornerstone activities stitched on. Again, the Sports Department manage all of the administration around this. We introduced in 2023 a “Recognition badge for service to sport”, this was a way to acknowledge those students who had represented the school for two years or more in their chosen codes at the senior level, it did not matter what grade you were in as it was all about rewarding your commitment and loyalty.

Introduction of the School Sports Council. 30 students from Year 11-13, charged with running internal school events, attending year level assemblies to promote sport and hand out certificates. Thinking of new ideas and ways to improve sport at School with the aim of increasing participation.

Creating of new outdoor environments to enhance sport at interval and lunch include 3 basketball courts and 2 volleyball courts and new line markings so netball and tennis can be played.

The Sport section of the school website is maintained, and regularly updated with articles, results, and photos by the Sport Department. All of these initiatives encourage students to aspire, participate and be actively involved in sporting opportunities in the school and in interschool competitions.



Mike Clent

Principal 2024